

BRECKENRIDGE HIGH SCHOOL
2022-2023
STUDENT HANDBOOK



“HOME OF THE BULLDOGS”

MEMBER: CLAA CONFERENCE

SCHOOL COLORS: BLUE AND WHITE

TRADITION

PRIDE

EXCELLENCE

MR. BRENT SKINNER
SUPERINTENDENT OF SCHOOLS

KADEE MCMILLAN
PRINCIPAL

(660) 644-5715

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6.53 Full day-161 3.27 Half day-7

Days 14
Days ½

LETTER FROM THE PRINCIPAL

Welcome to Breckenridge High School. This handbook has been carefully prepared to provide needed information to you as the school year progresses. It is your responsibility as a student and parent to read the contents of this booklet and become familiar with our rules and traditions. Items not covered within the booklet will be dealt with by the administration after a review of the facts involved.

The time that you spend at Breckenridge High School will be short but will have an impact on the rest of your life. Each day you will be faced with new decisions that must be made. I urge you to choose wisely, for these decisions may forever change your life. B.H.S. will afford you many opportunities. You can take advantage of a wide range of classes, programs, career pathways, clubs, organizations, and extra-curricular opportunities. I urge you and your parents, or guardians, to seek out the many possibilities that the school has to offer.

It is the obligation of this school to prepare you academically and socially for your future. Those plans may include furthering your education, military service, entry into the job market, or other options. In preparing you for your choice of life's pathways the school expects you to give your best effort. You are expected to be at school and in classes on time, follow the rules of the school, dress properly, and be a good citizen of our school community, which, incidentally, are the same things that you will be expected to do once you enter the world outside of school. The rules and expectations of the school reflect the standards of our community.

Breckenridge High School has a tradition of excellence. The Faculty and Administration have high expectations for every student in order to continue this tradition. The policies and procedures of the school, as outlined in this Handbook, are in place to enhance and further that pursuit of excellence. I am proud to be the principal of this school and hope that this year will be a great one for the school and personally for you.

Let's make it both a positive and productive year!

**Sincerely,
Mrs. McMillan**

TIME SCHEDULE FOR HIGH SCHOOL

7:45	Building Open - students may go to the gym
7:50	Breakfast serving begins
8:05	Bell Rings - Go to first period
8:10 - 8:56	First Period
8:59 - 9:45	Second Period
9:48 - 10:34	Third Period
10:37 - 11:23	Fourth Period
11:26 - 12:12	Fifth Period
12:12 - 12:38	LUNCH (all students remain in the cafeteria)
12:41 - 1:27	Sixth Period
1:30 - 2:16	Seventh Period
2:19 - 3:05	Eighth Period

SECURITY

Breckenridge High School is dedicated to educating our students in an environment that is safe. Every precaution will be taken to ensure that this environment is maintained. **ALL VISITORS, REGARDLESS OF AGE, ARE REQUIRED TO CHECK IN AT THE OFFICE.** Visitor passes will be issued to those persons who have business in the building outside of the office. Any person without a pass will be escorted promptly to the office for identification. These measures apply to students, parents, or any other person in the building. Video surveillance is utilized in the building

SURVEYS AND INFORMATION PRIVACY

The school will not disclose any personal information of any student to any outside agency. Students will not be required to participate in any surveys. Surveys conducted by entities of the school will be blind as to any personal information. Any survey conducted by the U.S. Department of Education or any agency receiving funds from the Department shall require written permission from parents if the survey reveals information concerning political affiliation or beliefs of the parent or student, mental or psychological problems of the student or family, sexual behaviors or attitudes, illegal, antisocial, self-incriminating, or demeaning behavior, critical appraisals of persons having close family relations to the respondent, legally recognized privileges such as lawyers, clergy, or physicians, religious practices, affiliations, or beliefs of the student or family, or income other than that required by law to determine eligibility for participation in or receiving financial assistance under such programs. *Parents may opt students out of any survey including any of the previous issues. A waiver is included on the cover page of this handbook.*

LOCKERS

Lockers are property of the school and are subject to inspection at any time. The right to use a locker may be taken away for damage. Lockers will be assigned at the beginning of the year by the school counselor. Students are not to change lockers without permission from the principal. Lockers should be kept clean and neat at all times. Writing on the interior or exterior of the lockers is not permitted and will be considered as vandalism. Lockers do not have locks. If you

STUDENT DRIVERS

1. Upon arrival at school, all vehicles must be parked and all students must leave the vehicles. Loitering on the parking lot will not be allowed.
2. All students must receive assigned parking papers/registration for school parking from Mr. Skinner to park at school. These papers must be filled out and returned to the office.
3. No student will be allowed to move or enter these vehicles between time of arrival and time school is out unless for one of the following reasons:
 - a. Students who have permits to go to work.
 - b. Special permission given by the administration.
4. Drivers should feel great responsibility for the safety of others and use extreme caution while driving around the school area.
5. Drivers are to park their cars so that they do not block other cars.
6. Parking is not permitted behind the school. Park only in the student parking area of the school.
7. Driving is a privilege that may be revoked by the school at any time.
8. Students must provide insurance if driving to and from school.
9. Students must have permission to take personal cars to Vo-Tech each time it is necessary.

SEARCH AND SEIZURE

All lockers, desks, and other storage areas provided for student use on school premises remain the property of the school corporation and are provided for the use of the students subject to inspection, access for maintenance, and search pursuant to approved school policy. Searches may include drug detection dogs and aerosol sprays. The student must open the locker when requested by school personnel. Cars may be searched when the administration has reasonable suspicion to search for items not allowed on school property including but not limited to drugs, alcohol, weapons, or firearms. "Plain sight" searches of the parking lot will be made periodically. The principal may search the person of a student during a school activity if the principal has reasonable cause for a search of that student. Searches of the person of a student shall be limited to approved board policy:

- Searches of the pockets of the students.
- Any object in the possession of the student such as a purse or book bag.
- A "pat down" of the exterior of the student's clothing.
- No searches of the person of a student shall be made which require removal of clothing other than a coat, jacket, shoes, or other external articles.

GUIDELINES FOR DRESS AND APPEARANCE

We take pride in the appearance of our students. Your dress reflects on the school, your conduct, and your home. All students are expected to dress and groom themselves neatly in clothes that are suitable for school activities. Our students are being prepared for future employment in the work force and, therefore, need to be prepared to dress according to workplace standards. The administration will contact the parent of any student not following dress guidelines. The student will be sent home or placed in I.S.S. until appropriate clothing is obtained from home or from the parent. All dress and appearance shall be based on the taste and manner in which the clothing is worn. In keeping with established practices of good hygiene, safety, moral and social values, and to provide for the minimum of disruption and a maximum of learning opportunity, the following is our student dress code.

High school **seniors** may visit colleges, Vo-Tech schools, and take the armed forces exams. Students must prearrange the visit with the high school administration and counselor. These visits are limited to two (2) days per school year and are not included in the six (6) allowable days of absence per semester. Students must bring written confirmation from the college admission/armed forces office.

Parents or guardians may appeal in writing to the respective principal within 10 school days of notification of excessive absenteeism. Following that procedure, if there is still disagreement, appeal may be made to the Superintendent and ultimately to the Board of Education.

EXCUSING STUDENTS FOR APPOINTMENTS

The school is responsible for students as soon as they arrive on the property. All students must be accounted for at all times. Students are required to check out and into the office when leaving the grounds or returning to school. No student will be allowed to leave the building without consent from a parent or guardian, preferably in writing. Students with permission are still required to go through the check out procedure. Students who leave for an appointment are still required to bring back dated proof of the appointment in writing. It would be in the best interest of the student if all appointments were conducted after school hours. Haircuts, nail appointments, car problems, and other appointments along this line will not be excused, even with parental contact. As stated previously, it is the legal responsibility of parents to make sure that their student(s) are at school. The school cannot condone nor excuse any absence that, for any length of time, takes away from the educational opportunity that is supplied to each student. Any student who does not check out, leaves without permission, or is not accounted for in the building will be truant and subject to disciplinary action. Students will not be allowed to leave to get lunch.

In order to leave school you must:

1. Present a note written by your parents to the principal or secretary stating when and why they want you to leave.
2. If a note is not presented a phone call from parents will be required.
ONLY THE SECRETARY, PRINCIPAL, OR SUPERINTENDENT can give you permission to leave. Ill students must be released by the secretary.
3. Your absence may still be unexcused by the principal even if you have gotten permission to leave if it is an unjustified reason for leaving (meaning that you will not be allowed to makeup any work which was missed).
4. Leaving school without permission to leave will result in disciplinary action for truancy.

PROCEDURE FOR LEAVING SCHOOL

1. Report to office with knowledge of classroom teacher.
2. Call for parental contact. (Emancipated minors, married, 18 or older, etc. must receive permission from the Principal or Superintendent.)
3. Student signs out, leaves and may not return to school without following the re-admittance procedures.

- Information pertaining to the student's allergies will be shared with faculty and staff who have contact with the student, but otherwise will be kept as confidential as possible.
- Based on information from the student's parents and doctor, the school nurse will develop a Food Allergy Health Plan which lists the student's food allergies, emergency treatment protocols and contact information. These health plans will be kept in the student's health file in the nurse's office. Copies will be distributed to food service personnel, classroom teachers of those students with food allergies, and other faculty/staff on a need to know basis. Plans will be updated yearly or as needed.
- Breckenridge R-I School will provide food allergy and anaphylaxis training for faculty, staff, and coaches as needed. This training will include information on how to recognize an allergic reaction and respond appropriately.

EMANCIPATED STUDENTS

Students not living with a parent/ legal guardian will be accountable directly to the principal. Students will be subject to the same rules and regulations as all other students except in cases where parental consent or contact is required, in which case the principal shall act *in parentis loci*. Students must contact the principal by 9:00 AM to report absence reasons.

FLEX PROGRAM

Students in grades 11-12 may choose to participate in work experienced outside the school for credit toward graduation. Details and requirements of this program are available through the counselor or agricultural education instructor.

MEDICATION

Students are not allowed to possess any medication at school. All medications that need to be taken during the day shall be taken to the school nurse. This includes all medication, whether prescription or over the counter. Distribution of any medications by students is not allowed and will be cause for disciplinary action. The school will not provide any medications for students other than those being kept for specific students under a doctor's prescription.

A copy of the daily announcements will be kept in the office. Announcements must be submitted one day in advance and be approved.

TELEPHONES

The office telephone is a business phone and should be used by pupils for emergencies only. Parents should not call school except in cases of real emergency. Students will not be pulled from classes for phone calls except in case of emergency.

VISITOR POLICY

Visitors who will be attending classes must have prearranged approval from all teachers, as well as the administration. Approval must be arranged at least two days prior to the visit. All visitors must check in at the office. The administration reserves the right to refuse visitors. All visitors to

Exceptions to the eight semester attendance requirements may also be made for students who due to ill health, physical handicaps, or other hardships are unable to attend. Students requesting exceptions from eight semesters of attendance for hardship reasons must petition and appear before the Board of Education to explain the hardship.

Students must complete their junior year of school at Breckenridge R-I High School in order to attend Breckenridge R-I Senior Trip.

High school credits will be granted to students below the ninth grade who have successfully completed high school level courses.

Example: An eighth grade student enrolled in Algebra I will receive high school credit. A limit of four units of credit in physical education can be applied toward graduation.

Only correspondence courses taken through the University of Missouri can be applied towards graduation. Before enrolling in a correspondence course, students must have the approval of the guidance counselor or the principal. Those courses will be taken at the student's own expense. A limit of 2 correspondence/distance learning courses may be applied toward graduation. School Board approval is required for more than 2 correspondence/distance learning courses to be applied to graduation.

COLLEGE PREPARATORY STUDIES CERTIFICATE

An application indicating the desire to pursue curriculum leading to the College Preparatory Studies Certificate may be obtained from the counselor's office and will be available during pre-registration for classes. Anyone desiring additional information should contact the counselor's office.

DIPLOMA (Class of 2010 and beyond,)

<u>AREA</u>	<u>UNITS</u>	<u>REQUIRED COURSES</u>
Language Arts	4	English I,II,III, & IV or College English
Social Studies	3	Geog/Civics, World History, Am. History
Mathematics	3	Algebra I and any two additional courses
Science	3	Physical Science, Biology, and one additional
Fine Art	1	Art, Music, or a combination
Practical Art	1	FACS, Vo-Ag, or a combination
Physical Education	1	Any PE (no more than 4 count toward graduation)
Health	½	HS Health
Personal Finance	½	Personal Finance
Electives	11.5	

TOTAL **28.5 Units** (27.5 for 1 year Vo-Tech, 26.5 for 2 year Vo-Tech)

MISSOURI COLLEGE PREP CERTIFICATE

<u>AREA</u>	<u>UNITS</u>	<u>REQUIRED COURSES</u>
Language Arts	4	English I, II, III, IV, or College English
Mathematics	3	Algebra I, Geometry, Algebra II, Pre-Calc
Science	2	Biology I, Adv. Biology, Chemistry, Human

<u>Grade</u>	<u>Regular Grade Points</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
A	4.00	4.16	4.32	4.48
A-	3.67	3.82	3.96	4.11
B+	3.33	3.46	3.60	3.73
B	3.00	3.12	3.24	3.48
B-	2.67	2.78	2.88	2.99
C+	2.33	2.42	2.52	2.61
C	2.00	2.08	2.16	2.24

Level 1 (1.04) Algebra II, Accounting I , English IV, Spanish I

Level 2 (1.08) Advanced English, Pre-Calculus, Chemistry, Accounting II, Spanish II

Level 3 (1.12) Physics, Calculus

VALEDICTORIAN AND SALUTATORIAN

The Valedictorian and Salutatorian shall be the number one and two ranked seniors based on their grade average for four high school years. In the event that two or more students achieve the exact highest GPA in the class, there will only be recognition of the valedictorians and there will be no salutatorian. To be eligible for these honors students must have attended the last four semesters in Breckenridge High School prior to graduation and who also meet the following minimum requirements: The Valedictorian must have a minimum of 3.5 GPA and the Salutatorian must earn a minimum of 3.0 GPA.

HONORS AND AWARDS

The faculty of Breckenridge High School feels that the students who do superior academic work should receive special recognition. At the close of each quarter the honor roll will be published in the local newspaper. To be eligible for the honor roll, a student must have a B- average with no grade below B-. The following are requirements for each type of honor roll:

A Honor Roll:	No grade below A-
Principal's Honor Roll:	A 3.67 or above GPA (A-) and no grade below B-
Honor Roll:	A 3.00 or above GPA (B) and no grade below C+

Students in grades 9-12 may earn an academic letter by meeting the following requirements:

1. Qualify for the A honor roll both first and second semester, this includes all classes taken.

Freshmen will have 8th grade classes taken for high school credit and/ or summer school classes taken for high school credit applied toward GPA in order to determine eligibility for academic letters and academic awards.

10th, 11th, and 12th grade students who take summer school classes for high school credit will have those classes applied to the following fall semester for calculation of academic letters and/or academic awards.

INTERNET COMPUTERS

To use the Internet in the library a student must have a District Computer and Internet Usage Agreement form signed and on file in the office. Students must sign in at the clipboard with their name, date, time and the specific subject they are to be researching. Absolutely NO chats, games, E-mail, or browsing is allowed. Internet is for doing research.

ATHLETIC PHYSICALS

Everyone participating on an athletic team or cheerleaders shall be required to have a doctor's physical exam and a slip signed by their parents or legal guardians giving permission to participate and assuring insurance coverage **IN THE POSSESSION OF THE COACH OR SPONSOR BEFORE PRACTICING.**

PARENTAL CONSENT

Parental consent shall be received before a student competes in an athletic event, travels to a contest, or takes a field trip. Forms may be picked up in the office.

ACTIVITY ELIGIBILITY REQUIREMENTS

Breckenridge R-I High School is a member of Missouri State High School Activities Association. To participate in athletics and activities with other schools, students must meet the minimum requirements set forth by the MSHSAA plus additional requirements established by Breckenridge R-I High School (Specific requirements are in the Activities Handbook). These requirements are listed below:

1. Be a creditable high school citizen.
2. Students in grades 9-12 must be currently enrolled in a full schedule of classes and have passed seven subjects the preceding quarter/semester. Also a grade average of 2.0 out of 4.0 (C average), for all grades earned the preceding quarter/semester is required.
3. Students in grades 7-8 must be enrolled in the normal courses for their grade. They must have been promoted to a higher grade at the end of the preceding year. Students must not have failed more than one course and must maintain a C (2.0 out of 4.0) grade average for the preceding quarter.
4. Students cannot be 19 years old before July 1, preceding the opening of school.
5. Student must not have graduated from a four-year high school.
6. A student cannot compete in more than eight semesters of high school.
7. Student must have entered school within the first 11 days of the semester.
8. Student must not have played sports under a false name.
9. Student must not commit an un-sportsmanlike act while attending or participating in a high school activity.

team. Conduct prohibited by this policy includes, but is not limited to, exposure or contact of genitals, buttocks, or breasts (female students), directly or indirectly through contact with undergarments; threats of physical harm; and infliction of physical or mental harm or humiliation.

Students found to have violated this policy will be subject to suspension/expulsion from school and suspension and exclusion from activities/athletic participation depending on the severity of the misconduct.

Nonstudents who participate or enable the hazing of students may be excluded from attendance at school activities and school athletic events. District employees, including sponsors and coaches who have knowledge of student hazing but fail to take corrective action will be subject to discipline up to and including termination.

Student hazing is inconsistent with the educational goals of the District and poses a significant risk to the physical and mental welfare of District students. Hazing of students, on or off District property, is prohibited and may result in suspension or expulsion from school and from activity/athletic participation.

Obligation to Students

- The coach will at all times place the safety, health, and well-being of the student athlete above any desire or pressure to win.
- The coach will maintain a professional relationship with student-athletes and must not, under any circumstances, develop a romantic or sexual relationship with any student-athlete.
- The coach will instill in the student-athletes the belief that participation in sports is a privilege and not a right. To obtain this privilege, the coach will instruct student athletes on how to represent the school with honor, dignity, and respect.
- The coach will not permit or condone hazing of any student-athletes on the team or any other school students.
- The coach will not use or consume any alcohol or tobacco products in the presence of student-athletes and will not permit or condone any student-athlete's use of alcohol or tobacco products.
- The coach will stress to student-athletes the importance of natural and healthy physical development. The coach must never recommend, encourage, permit, or condone the use of any illegal or banned performance enhancing substance.

Obligation to Officials, Parents, and Fans

- The coach will demonstrate proper sportsmanship when in contact with all officials, parents, and fans. The coach will be humble in victory and gracious in defeat.
- The coach will proactively seek the cooperation of parents and fans in maintaining the appropriate emphasis on sportsmanship.
- The coach will treat others equitably and require all student-athletes to do the same.

1. Any student utilizing school transportation to an activity will ride the bus back to the school. If the student's residence is in route, the student may be picked up or released at his or her residence. If the parent or guardian wishes to transport the student home they must contact the sponsor face to face. Students are not allowed to ride home with anyone other than parents unless permission has been arranged with the principal, sponsor, or coach in advance.
2. A student involved in an activity such as basketball is expected to ride the bus to and from the game. On rare occasions prior arrangements can be made for private transportation, providing this is done in advance and meets the approval of the sponsor and principal. A student involved in an activity who misses the bus and travels on their own to the event will not participate in that event and may, at the discretion of the coach/ sponsor and administration, receive additional disciplinary action.
3. There will be a teacher assigned to the students' bus for each extracurricular activity. This person and the bus driver will be in charge of the bus. While you are at the activity, this person will also govern your actions.
4. If there is misbehavior on the bus or at the activity, that student will lose the privilege of riding the bus. There will be an assigned a time for buses to leave the school. You should be at school and on the bus before this time to be assured a seat.
5. When the bus becomes full, the priority will be given to those students directly related to the activity.
6. Your conduct will determine your privilege of riding the bus.

SCHOOL DISCIPLINE CODE

Offenses are placed in "levels" according to the severity of the individual offenses. Each level has a designated minimum discipline. Each level's offenses will be considered as a "level" offense and not as individual offenses. Once a student commits a "level" offense, the next offense on the same level will be disciplined on the next higher level, regardless if the same offense has occurred multiple times or various offenses on the same level have been committed once. For example, a student commits three offenses that are all on "Level 1" at different times. The first will require the student to serve one-half day of ISS, the second will require one day of ISS, and the third will require three days of ISS.

This discipline code is in effect for all students at all school activities. The punishments listed are minimum, and offenses may be punished more harshly if deemed necessary by the administration. Offenses not listed will be disciplined on a case-by-case basis as deemed necessary by the administration.

Level 1 - 1/2 day ISS:

Truancy of less than a half day	Chronic food/ drink in hall
2 nd Dress Code Violation	Profanity
Possession of a disruptive device	Chronic non-compliance (procedures)
Littering	Parking Lot Violation

Possession of Weapons (excluding firearms)

Level 7 - (Expulsion)

Possession of firearms (not including antique, non-functioning)

Drugs - Selling or Buying

Assault on staff

Making a threat against the school that results in loss of scheduled educational time

TARDINESS

Tardiness (not in classroom when the bell rings, loitering inside the room after the bell rings, returning to locker for items required for class, and/or going to get admit slip) will be disciplined on a quarterly basis per class.

2nd Tardy -- 30 minutes detention after school

3rd Tardy -- 1 hour detention after school

4th Tardy -- 1 Days ISS

5th Tardy -- 3 Days ISS

* Tardiness in excess of 5 will be dealt with case by case

Students who report to school/class after first 15 minutes will be issued absence for classes missed. Fourteen minutes or less is a tardy.

Students may be issued tardies if they leave a classroom voluntarily during a period. For example if a student has to return to a locker to retrieve an item that should have been brought to class, they could be issued a tardy.

ADDITIONAL RULES

The administration reserves the right to take reasonable actions and to make rules and administer them as they may judge to be necessary to maintain general school discipline or for the educational benefit of the student and/or the student's schoolmates.

APPEALS

Appeals of any decision made at Breckenridge High School shall be made immediately to the principal of the building, the superintendent of schools, and the Board of Education, in that order.

Level 1 Offenses

Truancy of less than one-half day

- Failure to report to an assigned class without acceptable excuse after the tardy bell rings.

Dress code violation

- Dress or appearance that is likely to cause disruption to the educational process or creates a health or safety problem.

Possession of a disruptive device

- Possession of a device which is used to disrupt the educational process.

Failure to complete assigned work or failure to comply with classroom rules

- Disobedience towards school personnel.

unwelcome remarks, or gestures, names or slurs or any other behavior, including obscene gestures, which is offensive toward the staff.

Insubordination

- Willful or intentional disregard of instructions by staff members. This may include refusal to comply with the rules or a directive given by a teacher or other school employee.

Level 5 Offenses

Sexual harassment of students by students

- "Sexual harassment" is defined as unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature when such conduct has the purpose or effect of interfering with the student's educational performance or creates an intimidating, hostile or offensive educational environment.

Physical, written or vocal aggression toward staff

- Intentional verbal, written or physical threat to do violence to a staff member by a student who possesses an apparent ability to do so or creates a reasonable fear that the violence may occur.
- Disparaging remarks of a sexual, racial, ethnic or religious nature directed toward a staff member or regarding a staff member.

Any comment which harasses a student on the basis of race, ethnicity, or religion.

Level 6 Offenses

Alcohol – possession, transmission, use or being under the influence

- Possession, consumption or transmission of alcohol at school, on

school property or during a school activity.

- Any student who arrives at school or class under the influence of alcohol will not be allowed to attend class.

Drugs (including drug paraphernalia) – possession, transmission, use or being under the influence

- Possession, transmission or use of a controlled substance at school, on school property or during a school activity.
- Any student who arrives at school or class under the influence of drugs will not be allowed to attend class.
- Possession of drug paraphernalia: items used to pack, weigh, store, contain, conceal, inject, ingest, inhale or otherwise introduce into the body a controlled substance. In all instances, the items will be confiscated from the student.

Arson

- Starting a fire or causing an explosion with the intent to damage personal property or buildings.

Assault of a student

- An actual or intentional touching or striking of another student against his or her will with the intent to cause serious physical harm, or an attempt to do the same, or placing a student in apprehension of immediate physical injury.

Possession of a weapon (excluding firearms)

- Possession and/or use of an instrument, device or projectile that could reasonably be used to attack another person or to threaten, intimidate, or inflict injury or harm on another person.

The R-I District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed at the Special Education Office between the hours of 8:00 a.m. and 3:00 p.m.

Local school districts in the State of Missouri are required to conduct an annual census of all children with disabilities or suspected disabilities from birth to age twenty-one (21) that reside in the district. This census must be compiled by December 1 of each year. This information is treated as confidential and must include: name of the child; parent/legal guardian's name/address; birth date and age of child; the child's disability; and the services provided to the child. If you have a child with a disability or know of a child with a disability who is not attending the public school, please contact Mr. Brent Skinner, Superintendent or Mrs. Jocelyn Meservey, Special Education Coordinator at (660) 644-5715.

This narrative will be provided in native languages as appropriate.

EXPECTATIONS FOR SENIOR TRIP:

1. No OSS or expulsions during either the junior or senior year.
2. No more than 1 day of ISS during the junior year.
3. No more than 1 day of ISS during the senior year.
4. Be on time and miss no more than 1 fundraising opportunity during either Jr. or Sr. years.
5. Do not exceed 6 parent excused absences during either semester of the Jr. or Sr. years in any class.
6. Keep a C- average or better during the Jr. and Sr. years.
7. Be a role model for younger students.
8. Have no other circumstances that materially and substantially interfere with the day to day activities of the school.

RESIDENCY ENROLLMENT CHECKLIST

Name of Parent/Guardian _____
Address _____
City/State _____ Zip _____
Telephone Number - Home _____ Work _____

Name of Student _____
Address _____
City/State _____ Zip _____
Telephone Number _____ Date of Birth _____

Address Verification (Parent/Legal Guardian) (Attach copy of document)

- ☐ Rental contract
- ☐ Real Estate Contract signed by all parties
- ☐ Utilities Bill/Deposit Receipt
- ☐ Other, such as payroll check, driver's license, W-4, employment documents

Basis for Admission of Student (167.020 RSMo)

- ☐ Resides with parent in the school district
- ☐ Resides with legal guardian in the school district (Copy of court ordered guardianship must be attached. A guardian may be appointed for the sole and specific purpose of school registration (SB944)).
- ☐ Resides with a military guardian in the school district (SB944).
- ☐ Homeless child (person less than 21 years of age who lacks a fixed, regular and adequate nighttime residence), including a child who is:
 - a. ☐ living on the street, in a car, abandoned building or other form of shelter not designated as a permanent home
 - b. ☐ living in a community shelter facility
 - c. ☐ living in transitional housing for less than one year

Give address or directions _____

☐ Special circumstances (Section 167.151, RSMo):

- a. ☐ an orphan
- b. ☐ one parent living
- c. ☐ parents do not contribute to the student's support
- d. ☐ agriculture (all four of the following conditions must be met: owns real estate of which 80 acres or more are used for agricultural purposes, parent's residence is on the real estate, at least 35% of the real estate is in the district, parent notified district on or before June 30 that student would be attending)
- ☐ Parent is a teacher under contract with the district (Board policy required-Section 167.151, RSMo, 168.151, RSMo)
- ☐ Parent is a regular employee with the district (Board policy required-Section 163.011, RSMo)

TITLE 1A Student / Parent / School Compact

Breckenridge K-12 SCHOOL-PARENT-STUDENT COMPACT (2021-2022)

(Breckenridge), and the parents of students participating in Title I.A activities services, and programs, agree that this compact outlines how the entire school staff, the parents, and the students will share the responsibility for improved Student academic achievement.

School Responsibilities -Breckenridge and its staff will:

Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating children to meet the MO Learning Standards as follows –

1. Retain highly qualified principals and teachers,
 2. Provide instruction, materials, and high quality professional development which incorporates the latest research, and
 3. Maintain a safe and positive school climate.
- Hold annual parent-teacher conferences to –
 1. Discuss the child's progress/grades during the first quarter,
 2. Discuss this compact as it relates to the child's achievement, and
 3. Examine the child's achievement and any pending options at the end of the third quarter.
 - Provide parents with frequent reports on their child's progress as follows –
 1. Weekly packet from the classroom teacher,
 2. Monthly suggestions from the classroom teacher,
 3. Mid-quarter report mailed from the school, and
 4. Quarterly grade cards/reports sent home by the school.
 - Be accessible to parents through –
 1. Phone calls or person-to-person meetings,
 2. Scheduled consultation before, during, or after school, and
 3. Scheduled school or home visits.
 - Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities as follows
 1. Listen to children read,
 2. Help with classroom decorations, art projects, etc.,
 3. Present a program on your culture, a different country, etc., and
 4. Assist with holiday programs or parties, educational trips, etc.

Parent Responsibilities I, as a parent, will support my child's learning in the following ways:

1. Make sure they are in school every day possible.
2. Check that homework is completed.
3. Monitor the amount of television watched.
4. Volunteer in my child's classroom/school.
5. Be aware of my child's extracurricular time and activities.
6. Stay informed about my child's education by reading all communications from the school and responding appropriately.

Student Responsibilities (revise to make grade appropriate)

I, as a student, will share the responsibility to improve my academic performance to meet the MO Learning Standards and will

1. Attend school every day possible,
2. Be respectful toward others,
3. Do my homework every day and ask for help when I need it,
4. Read at least 30 minutes every day outside of school time, and
5. Give all notes and information from my school to my parent/guardian daily.

Principal Signature & Date _____ Teacher Signature & Date _____
Parent(s) Signature & Date _____ Student Signature & Date _____

REQUEST FOR INFORMATION

(Complete one form per family)

Please answer the question below by checking the appropriate box. The following information is a request adopted by the General Assembly in 2010 requiring school districts to determine whether or not all children in a family have health insurance.

Does each child in your family have healthcare insurance?

☐ YES

☐ NO

MO HealthNet (Medicaid) is considered healthcare insurance.

If NO is checked the school district will provide the Does Your Child Need Healthcare Coverage form for the family.

Completion of this form is not a condition of determining meal eligibility. The Free and Reduced Price Meals Family Application will be reviewed regardless of your response to this Request for Information.

Submit this request with your Free and Reduced Price School Meals Family Application or return to your school/school district.

Printed name of parent/guardian: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF QUALITY SCHOOLS – MIGRANT EDUCATION

PARENT QUESTIONNAIRE

SCHOOL DISTRICT NAME	COUNTY-DISTRICT CODE
DISTRICT MIGRANT CONTACT	ENROLLMENT DATE

DIRECTIONS

Please complete the following survey information. Your child may be eligible for FREE additional educational services. If you answered yes to any of the questions below, an education representative may contact you to find out whether you, your child, or any member of your family is eligible for FREE additional educational services.

Mail the completed form to Migrant Education, Missouri Department of Elementary and Secondary Education, P.O. Box 480, Jefferson City, MO 65102. Questions? Contact Grants and Resources at 573-526-6989.

RELOCATION HISTORY

Have you moved to the school district in the past three (3) years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
In any location within the last three (3) years, have you worked in the agriculture or fishing industries? If yes, please choose all that apply:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If you have not worked in the agriculture or fishing industries in the past, do you plan to engage in this type of work soon?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

In the last three (3) years have you worked or are you currently working in any of these areas? If so, which ones? (please circle)

<p>Pork, beef processing</p>	<p>Milking Cows</p>	<p>Nursery/Greenhouse</p>	<p>Planting/Harvesting Crops</p>
<p>Planting, harvesting or ginning cotton</p>	<p>Chicken processing, feeding poultry, gathering eggs, working in a hatchery</p>	<p>Harvesting and packing apples</p>	<p>Other:</p> <p>Fruit and vegetable processing</p> <p>Potatoes</p> <p>Feeding livestock</p> <p>Growing, tending to and felling trees</p>

PARENT INFORMATION

PARENTS/GUARDIANS			
ADDRESS	CITY	STATE	ZIP
HOME PHONE	PLACE OF EMPLOYMENT		
NUMBER OF CHILDREN IN HOME		DATE OF MOVE	

STUDENT INFORMATION

NAME OF CHILD	BIRTHDATE	SCHOOL BUILDING	GRADE

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email civilrights@dese.mo.gov.

Breckenridge R-1 Student Cellphone Policy

Cellphones are not to be used during school hours. At the beginning of the school year, every student will be assigned a personal Yondr Pouch with an ID Number, similar to being assigned a Chromebook. While the Yondr Pouch is considered school property, it is each student's responsibility to grab their pouch and place their phone inside.

Process

Building Entrance: As students enter the building, they will:

- 1) Turn their phone off.
- 2) Unlock their empty Yondr Pouch using an Unlocking Base at the Building Entrances.
- 3) Place their phone inside the pouch, securely close it and store in their backpack.

Each student will maintain possession of their cellphone inside their Yondr Pouch for the duration of the school day. Students arriving late will go through this process at the Main Office.

Building Exit: As students exit the building at the end of the school day, they will:

- 1) Unlock their pouch using an Unlocking Base at a Building Exits (front door).
- 2) Remove their phone from their pouch.
- 3) Securely close their empty pouch and place it in their numbered bin by the front door.

(Exception: excused absence for a doctor's appointment in which case the student will unlock their pouch at the main office, emergencies such as family needs child to have access to their phone.)

Violations

Below is a list of potential student violations. Each of these violations will result in the student's phone and/or pouch being confiscated by school administration.

- 1) Physical damage to the pouch in an attempt to circumvent its intended purpose. (Ex: Discoloration, pen marks, bent pin or stripped lock inside the pouch)
- 2) Forgetting or losing the pouch.
- 3) Using any type of phone during school hours.
- 4) Student's parent/guardian must come to the school to pick up their child's phone should a phone be seen.
- 5) A replacement pouch may be assigned. The student will only be allowed to bring a phone back to school if they or their parent/guardian pays a \$10 fee to replace the damaged school property.





Tiered Monitoring Parent Right to Know Letter

Dear Parent or Guardian:

Our district is required to inform you of information that you, according to the Every Student Succeeds Act of 2015 (Public Law 114-95), have the right to know.

- Upon your request, our district is required to provide to you in a timely manner, the following information:
- Whether your student's teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether your student's teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
- Whether your student's teacher is teaching in the field of discipline of the certification of the teacher.
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request, a building receiving Title I.A funds must provide to each individual parent:

- Information on the level of achievement and academic growth of your student, if applicable and available, on each of the State academic assessments required under Title I.A.
- Timely notice that your student has been assigned, or has been taught for 4 or more consecutive weeks by, a teacher who has not met applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

Source – DESE Federal Programs

<https://dese.mo.gov/sites/default/files/qs-fc-Parents-Right-to-Know-ESSA-2017.pdf>

Homeless Enrollment Form

The term "homeless children and youth"—

A. means individuals who lack a fixed, regular, and adequate nighttime residence...; and

B. includes —

- i. children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
- ii. children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings...;
- iii. children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- iv. migratory children...who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses (i) through (iii). These questions cover the definition of homelessness that is within the Every Student Succeeds Act (ESSA).

1. Are you sharing the housing of other persons due to a loss of housing, economic hardship, or a similar reason? Explain if it is for a similar reason. ____ yes ____no

Explain: _____

2. Are you currently residing at a motel, hotel, trailer parks, or camping grounds due to the lack of alternative adequate accommodations? ____ yes ____no

3. Are you currently residing in an emergency or transitional shelter? ____ yes ____no

4. Has the student been abandoned in a hospital? ____ yes ____no

5. Is your primary nighttime residence a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings? ____ yes ____no 6.

Are you currently living in a car, park, public space, abandoned buildings, substandard housing, bus or train station or similar setting? ____ yes ____no

Missouri Department of Elementary and Secondary Education
Every Student Succeeds Act of 2015 (ESSA)

COMPLAINT PROCEDURES

This guide explains how to file a complaint about any of the programs¹ that are administered by the Missouri Department of Elementary and Secondary Education (the Department) under the Every Student Succeeds Act of 2015 (ESSA)².

Missouri Department of Elementary and Secondary Education Complaint Procedures for ESSA Programs Table of Contents	
General Information 1. What is a complaint under ESSA? 2. Who may file a complaint? 3. How can a complaint be filed?	
Complaints filed with LEA 4. How will a complaint filed with the LEA be investigated? 5. What happens if a complaint is not resolved at the local level (LEA)?	Complaints filed with the Department 6. How can a complaint be filed with the Department? 7. How will a complaint filed with the Department be investigated? 8. How are complaints related to equitable services to nonpublic school children handled differently?
Appeals 9. How will appeals to the Department be investigated? 10. What happens if the complaint is not resolved at the state level (the Department)?	

1. What is a complaint?

For these purposes, a complaint is a written allegation that a local education agency (LEA) or the Missouri Department of Elementary and Secondary Education (the Department) has violated a federal statute or regulation that applies to a program under ESSA.

2. Who may file a complaint?

Any individual or organization may file a complaint.

3. How can a complaint be filed?

Complaints can be filed with the LEA or with the Department.

4. How will a complaint filed with the LEA be investigated?

Complaints filed with the LEA are to be investigated and attempted to be resolved according to the locally developed and adopted procedures.

5. What happens if a complaint is not resolved at the local level (LEA)?

A complaint not resolved at the local level may be appealed to the Department.

¹ Programs include Title I, A, B, C, D, Title II, Title III, Title IV.A, Title V

² In compliance with ESSA Title VIII-Part C, Sec. 8304(a)(3)(C)