**STUDENTS Form 2770**

**Student Welfare**

**Seclusion and Restraint Incident**

1. Description of the incident and interventions.
   1. Date and time:
   2. Location:
   3. Duration:
   4. Description:
2. Any event leading to the incident and the reason for using seclusion or restraint.
3. Description of the methods of seclusion/restraint used.
4. Nature or extent of injury to the student, if any.
5. The names, roles, and certification of each staff member involved in the use of seclusion/restraint.
6. The name, role, and signature of the staff member who prepared the report.
7. The name of the staff member who the parent/guardian can contact regarding the incident and use of seclusion or restraint.
8. The name of the staff member to contact if the parent/guardian wishes to file a complaint.
9. A statement directing parents/guardians to a sociological, emotional, or behavioral support organization and a hotline number to report child abuse and neglect.

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